

SUPERINTENDENT SUPPLY NEEDS

SUPERINTENDENT _____ PHONE _____

DEPARTMENT _____ DATE _____

ITEM NEEDED	QUANTITY
EXAMPLE	SIZE/HOW MANY OF EACH
Binder clips	_____
Envelopes	_____
Napkins	_____
Notepads	_____
Paper clips (large/small)	_____
Rubber bands	_____
Plates	_____
Pencils	_____
Pens	_____
Push pins	_____
Safety pins	_____
Scissors	_____
Sharpie	_____
Straight pins	_____
Tape	_____
Hand sanitizer	_____
Paper towels	_____
Stapler	_____
Table	_____
Chairs	_____

Other (please describe): _____

Please list when you need your supplies. Date: _____

Superintendents: In order to guarantee availability, this form must be submitted by June 1st.
Superintendents will not be reimbursed for supplies purchased without prior approval.

Please return to:
Fowlerville Family Fairgrounds
P.O. Box 372
Fowlerville, MI 48836
fair@fowlervillefamilyfair.com
Fax: 517-223-0280